

CITY OF TAFT

ORDINANCE NO: 03-22-24-02

STATE OF TEXAS

AN ORDINANCE OF THE CITY COUNCIL OF TAFT, TEXAS AMENDING THE TAFT CODE OF ORDINANCES CHAPTER 2, ADMINISTRATION, ARTICLE IV, OFFICERS AND PERSONNEL TO ADD SECTIONS REGARDING THE CITY SECRETARY AND SUPERVISION OF CERTAIN APPOINTED PERSONNEL; AND ARTICLE II, CITY MANAGER, TO REPEAL SECTIONS THAT UNNECESSARILY RESTRICT FUTURE CITY COUNCILS IN THE HIRING PROCESS; AUTHORIZING CITY STAFF TO PREPARE THIS ORDINANCE AS A SUPPLEMENT TO THE CITY CODE OF ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EFFECTIVE DATE

WHEREAS, the City of Taft endeavors to provide a staff that is responsible to its citizens and that can operate as a team in order to provide necessary services in a friendly and efficient manner; and

WHEREAS, the Citizens of Taft have recognized, through an election, that the Council-Manager form of government is the best fit for the City of Taft and its related governmental operations; and

WHEREAS, the Council-Manager form of government sets forth a division of powers and duties wherein the City Council serves and the policy makers for the City and hires a professional city manager to run government operations, including supervision of all employees; and

WHEREAS, in the hiring of a city manager the City Council needs the ability to freely contract with that person to provide the salary and benefits necessary and consistent with that position; and

WHEREAS, the city manager needs to have clear authority to manage personnel, approved by the City Council, in order to properly manage city affairs.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF TAFT, TEXAS that:

SECTION ONE. The Taft Code of Ordinances, Chapter 2, Administration, Article VI, Personnel is renamed and amended by the addition of the following Sections:

ARTICLE VI. OFFICERS and Personnel

Sec. 2-242. City Secretary.

The City Council, with consultation with the City Manager, shall appoint a person to serve as the City Secretary. This person shall also serve as the official records manager for the City of Taft. The City Secretary shall be considered an employee of the City. The City Manager shall serve as the Supervisor for the City Secretary and shall be responsible for setting compensation and benefits for the position as part of the yearly budgetary process.

Sec 2-243. Management of Personnel

Consistent with the Council-Manager form of Government, the City Manager is deemed to be the ultimate supervisor of all personnel, including those appointed by the Taft City Council. Before any action is taken, the City Manager shall make recommendations to the City Council for any discipline of an appointed officer wherein termination of employment may be an option to be considered by the City Council.

Sec. 2-244. Number of Employees.

As part of the budgetary process the City Manager shall include a list of all positions needed to operate the City of Taft in line with the costs of operation. Upon approval of the budget the City Manager may maintain employment as set out in the approved list. In any given fiscal year additional employees may be added solely by amending the budget to add such additional employees.

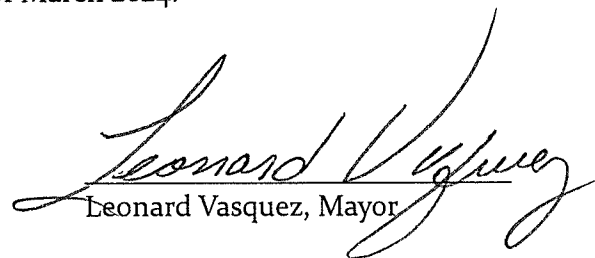
SECTION TWO. The Taft Code of Ordinances Chapter 2, Administration, Article II, City Manager is amended by repealing Section 2-36, 2-37 and 2-38, in their entirety.

SECTION THREE. This Ordinance shall become effective beginning ten days after its publication.

SECTION FOUR. If any clause or provision of this Ordinance shall be deemed to be unenforceable for any reason, such unenforceable clause or provision shall be severed from the remaining portions of the Ordinance, which shall continue to have full force and effect.

SECTION FIVE. City Staff is hereby authorized to submit this Ordinance as a supplement to the Taft Code of Ordinances.

PASSED AND ADOPTED on this 26th day of March 2024.


Leonard Vasquez, Mayor

ATTEST:


Andrea Gomez, City Secretary