



**REGULAR COUNCIL MEETING AGENDA  
OCT. 24, 2023 – 6:30 P.M.  
CITY COUNCIL CHAMBERS IN THE CITY OF TAFT MUNICIPAL BUILDING  
230 GREEN AVENUE, TAFT, TX. 78390**

Notice is hereby given of a Regular Meeting of the City Council on the 24<sup>th</sup> day of October 2023 at 6:30 p.m. at which time business will be conducted in accordance with Texas Government Code 551 as follows:

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**Opening Agenda**

1. Call Regular City Council meeting to order.
2. Call Roll and establish a quorum is present.
3. Pledge of Allegiance.
4. Prayer.
5. Citizen comment.

**6. Consent Agenda**

*This section shall provide for items that require action by the Council, but where little or no discussion is anticipated. By a single motion, second and affirmation majority vote. Items under this section are approved without further discussion or action.*

- A. Police Report (Chief)
- B. City Secretary Report
  - Approval of minutes for Regular Meeting 08/22/2023
  - Approval of minutes for Budget Hearing 08/22/2023
  - Approval of minutes for Budget Workshop 08/28/2023
  - Approval of minutes for Tax Rate Meeting 09/12/2023
  - Approval of minutes for Regular Meeting 09/26/2023
  - Approval of minutes for Regular Meeting 10/10/2023
  - Approval of minutes for Emergency Meeting 10/11/2023
- C. Financial Report



- D. Bills paid
  - E. Public Works Report
  - F. City Manager Report
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7. Discuss, Consider and necessary action to enter a new franchise agreement with AEP.
  8. Discuss, Consider and necessary action to Appoint Christie Watkins and Andrea Gomez as TML Administrators.
  9. Discuss, Consider and necessary action to Authorize Gabriel Morales to train on meter reading equipment.
  10. Discuss, Consider and necessary action to initiate and activate a TX Pool Account.
  11. Discuss, Consider and necessary action to adopt job descriptions.
  12. Discuss, Consider and necessary action to adopt the Chain of command.
  13. Discuss, Consider and necessary action to authorize utilizing Tyler Technology for credit card processing.
  14. Discuss, Consider and necessary action to utilize Prosperity Bank for remote capture.
  15. Discuss, Consider and necessary action to authorize signatories on the City's account.
  16. Discuss, Consider and necessary action to cross train employees.
  17. Discuss, Consider and necessary action to hire a custodian.
  18. Discuss, Consider and necessary action to accept Molly Toppers resignation.
  19. Discuss, Consider and necessary action to issue credit cards for Department Heads.
  20. Discuss, Consider and necessary action to hiring Bureau Veritas to conduct building inspections.



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Phone (361) 528-3512

21. Discuss, Consider and necessary action to enter into a Public Service Agreement (PSA) with Donald L. Allman, CPA, PC,; regarding professional auditor services for the City of Taft.

22. Discuss, Consider and necessary action to sign the amended Right-of-Way agreement with Peacock Energy.

23. Discuss, Consider and necessary action to amend Chapter 10 Building and Building Regulations of the City of Taft Codified Ordinances.

24. Idea of completion of fire department and library.

### **Executive Session**

25. **Closed Session:** City Council will meet in Closed session pursuant to the provisions of Chapter 551 of the Texas Government Code, in accordance with the authority contained in:

➤ *Section 551.074* (Personnel Matters) and *Section 551.071* (Advice of Counsel) and *Section 1.05* (Texas Disciplinary Rules of Professional Conduct):

- Appointment of Kandi Hubert as temporary City Manager
- Appointment of Christie Watkins as interim Finance Director
- Appointment of Andrea Gomez as interim City Secretary
  
- Discuss, Consider and necessary action regarding the position of Events coordinator.
- Appointment of Ricardo Medina as interim municipal court clerk
- Municipal Judge Fontaine Gonzalez compensation
- Discussion with City Attorney concerning legal matter pertaining to personnel matters.
- William Linn's separation agreement

26. **Open Session:** The City Council will reconvene in Open Session at which time action on the matter(s) discussed in Closed Session may be considered.

➤ *Section 551.074* (Personnel Matters) and *Section 551.071* (Advice of Counsel) and *Section 1.05* (Texas Disciplinary Rules of Professional Conduct):



- Appointment of Kandi Hubert as temporary City Manager
- Appointment of Christie Watkins as interim Finance Director
- Appointment of Andrea Gomez as interim City Secretary
- Discuss, Consider and necessary action regarding the position of Events coordinator.
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27. Council and staff comments: Comments may be made by staff or council but no action will be taken.

28. Items to consider for placement on future agendas.

29. Announcements of Community interest and/or upcoming events.

30. Adjourn.

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#### **Special Accommodations**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (361) 528-3512 or FAX (361) 528-3515 or email [mtopper@cityoftaft.net](mailto:mtopper@cityoftaft.net) for further information. Braille is not available.

The City Council of the City of Taft reserves the right to convene in Executive Session in accordance with the Texas Open Meetings Act, Texas Government Code: Section 551.071 (Consultations with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), or Section 551.087 (Deliberations Regarding Economic Development Negotiations) on any of the above items.





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**Certification**

I, Andrea Gomez certify that the above notice of this Special Meeting of the City Council was posted at the front doors to the City Hall, 230 Green Avenue, Taft, Texas on the 20th day of October 2023 by 5:00 p.m.

  
Andrea Gomez